East Bierley Community Sports Association

Code of Conduct for Hirers

08/07/2025

CONTENTS

DOCUMENT CONTROL 3
1. POLICY STATEMENT 4
2. PURPOSE 4
3. SCOPE 4
4. EXPECTATIONS OF HIRERS 4
5. PROHIBITED BEHAVIOURS 5
6. SAFEGUARDING & SUPERVISION 5
7. INSURANCE & LIABILITY 5
8. BREACH OF CONDUCT 5
9. CONTACT & QUERIES 6
10. ACKNOWLEDGEMENT 6

Document Control.

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08/07/25	1.0	Policy created	Chris Marsden

1. Policy Statement

EBCSA is committed to providing a safe, welcoming, and respectful environment for all individuals who use our facilities. This Code of Conduct outlines the expected standards of behaviour for any individual, organisation, or club hiring space at EBCSA.

By hiring our facilities, all hirers agree to abide by this Code of Conduct and to take responsibility for the behaviour of all individuals associated with their booking.

2. Purpose

This Code of Conduct aims to:

- Promote respectful and safe use of EBCSA facilities.
- Minimise disruption or damage to our property or neighbouring areas.
- Ensure a positive experience for all users and the wider community.

3. Scope

Applies to:

- All clubs, teams, businesses, community groups, or individuals hiring or using any EBCSA-managed space.
- All participants, attendees, staff, or volunteers attending under a booking.

4. Expectations of Hirers

All hirers must:

- Treat staff, volunteers, and other facility users with courtesy and respect.
- Ensure activities are inclusive, non-discriminatory, and free from abuse or harassment.
- Supervise all participants, especially children and vulnerable adults.
- Comply with all relevant EBCSA policies, including:
    - Safeguarding Policies
    - Health & Safety Policy
    - CCTV & Surveillance Policy
    - Accessibility Policy

    - Event Management and Playing Conditions Policies
- Arrive and vacate the facility at agreed times.
- Leave the facility in a clean and tidy condition.
- Report any damage, accident, or incident to the EBCSA contact immediately.
- Follow emergency procedures and cooperate during evacuations or drills.
- Take responsibility for the behaviour of spectators, attendees, or visitors associated with their booking.

5. Prohibited Behaviours

Hirers must ensure that the following are not permitted during their booking:

- Aggressive, threatening, or discriminatory behaviour.
- Smoking or vaping inside any buildings or enclosed areas.
- Alcohol consumption without prior written agreement.
- Illegal substances or activities.
- Use of amplified music or PA systems without permission.
- Use of facilities or areas not included in the booking.

6. Safeguarding & Supervision

- Any group involving children or vulnerable adults must have appropriate safeguarding measures in place.
- Supervising adults must remain present at all times.
- Hirers may be asked to provide evidence of DBS checks, qualifications, or safeguarding policies.

7. Insurance & Liability

- Hirers are responsible for ensuring they have appropriate public liability insurance.
- EBCSA accepts no liability for damage, loss, or injury resulting from activities undertaken by the hirer.

8. Breach of Conduct

Failure to adhere to this Code of Conduct may result in:

- Immediate suspension or cancellation of the hire agreement.

- Charges for damage or additional cleaning.
- Refusal of future bookings.
- All formal complaints will be logged securely and reviewed periodically.
- Patterns or recurring issues will be discussed by the Board to inform improvements.

9. Contact & Queries

Any questions or concerns about this Code of Conduct should be directed to: **EBCSA Facilities Lead**

10. Acknowledgement

By submitting a booking request or using the facilities, hirers confirm they have read and agree to abide by this Code of Conduct.